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## INFORMATION SECURITY POLICY

EVERYCODE, a company specialising in the development, maintenance, and operation of technological platforms and projects, has made it its permanent commitment to orient and focus its activity on a management system based on the ISO/IEC 27001 International Information Security Standards.

The application of best practices in information security management is fundamental if we want to be able to apply, ensure, and protect confidentiality, integrity, and availability of information when being processed.

These principal characteristics of information are as follows:

- **Confidentiality:** the processed information will only be known to authorised persons who have been previously identified as such, at the time and by the means established for such purposes.
- **Integrity:** the information shall be processed completely, exactly, and accurately, its content shall correspond to that provided by the interested parties and will not be subjected to manipulation of any kind.
- **Availability:** the information will be made accessible to and usable by authorised and identified users at all times; the persistence of such data is ensured in the event of any foreseeable contingency.

In addition, all applicable laws or contractual requirements will be guaranteed, as well as any laws in force related to the processing of personal data.

Information management security supports, in consonance with our business activity, the achievement of our general objectives:

- To provide all the resources, training, and assistance needed to help all of our staff attain excellence in their work, while keeping costs at a minimum.
- To ensure the security of information for our customers and other interested parties.
- To convert information security into an integral part of our work reflected in every task we undertake; we do this by training our staff in ISMS, helping them feel responsible for and engaged with their work through fluid communication.
- To protect critical business processes so that continuity is guaranteed in any contingency.
- To ensure compliance with the applicable laws in force.

To achieve our objectives and compliance with these Standards, the Management of EVERYCODE pledges to support and promote all the organisational, technical, and control measures needed to fulfil the precepts of this Information Security Policy. It shall be responsible for providing the necessary training and resources, both material, human, and technological, in order to provide the ISMS reference framework and to facilitate training and awareness among company staff.

EVERYCODE Management declares its commitment to the process of continual improvement and a philosophy based on the management of information security risks, developing, deploying, and reviewing the specific security actions and controls that are necessary to ensure process management that is efficient and effective.